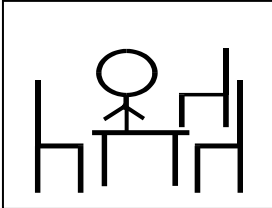




# Leicestershire Learning Disabilities Partnership Board Meeting On 4<sup>th</sup> March 2010

## Minutes – What people said at the meeting

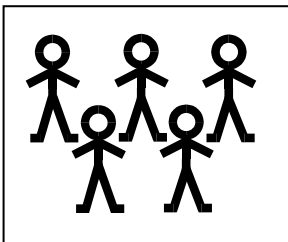
### Apologies – Who couldn't come to the meeting



Alison Doggett  
Tine Juhlert  
Sue Disley  
Gerry Short

Helen Illsley  
Jane Southwick

### Present – The people who were at the meeting



Alison Little  
Alistair Fleming  
Alix Glazier  
Allyson Hunter  
Brian Loader  
Dave Houseman  
David Sprason  
Dawn Shepherd  
Elaine Smith  
Jane Parr  
Jo Peake  
John Goree  
Julie Knight

Keeley Smith  
Kylie Jarvis  
  
Lyn Bedford  
Michelle Churchard  
Smith  
Paula Stimson  
Phil Lingood  
Phillip Sear  
Richard Wilson  
Ros Jarvis  
Sue Brookes  
Surinder Peberdy  
Terry Bedford  
Tony Howlett

Adult Learning Service  
Self Advocate from Harborough  
Self Advocate from Charnwood  
Glebe House  
Parent  
Leicestershire County Council  
Leicestershire County Council  
Self Advocate from Hinckley  
Glebe House Supporter  
Leicestershire Partnership Trust  
Glebe House  
Heritage Care  
Children and Young People's  
Service  
Valuing People Team  
Vice Chair and Self Advocate for  
Harborough  
Parent and Carer  
Leicestershire Partnership Trust  
  
Self advocate for Melton  
Parent and Carer  
Self Advocate for North West  
Adult and Communities  
Parent  
Mencap  
Planning and Commissioning  
Parent and Carer  
Adult and Communities

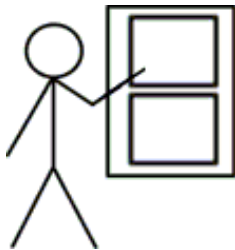
## Visitors.



Sue Cawrey  
Jane Bromley  
Saeed Seedat  
Miranda Graham

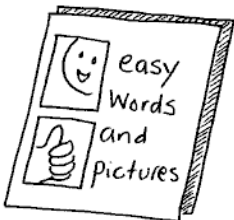


**1. Introductions** - Everyone said their name and what or who would they like to invite to be a Board member?

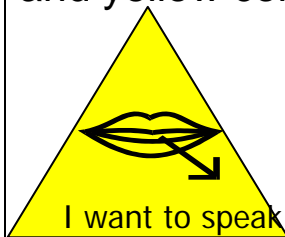


**2. Ground Rules** – Kylie told everyone about the ground rules for the meeting.

**3. Communication** – Making things easy to understand at the meeting.



Dawn told the Board how and why we use the red and yellow communication cards.



- The yellow card is to let the Chair know you want to speak



- The red card is used if you do not understand - if someone uses jargon, or big words. Or if someone speaks too quickly.



Sue and Jane were the Word Police at the meeting.



It is the '**Word Police's**' job to watch out for any difficult words or sentences and make sure people use the cards.



## 4. Matters Arising.

- **Health Homes Report**



Alison L said that Surinder is not here at the moment and she has not had the report to bring to the Board. Alison did have something sent to her but it was not easy to read. Alison said that after the meeting she will speak to Surinder and let her know that we need this as soon as possible to send out to everyone.

- **Commissioning Review**

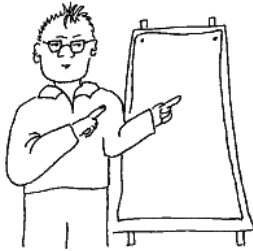


Alison said that the group who will be having a meeting with Sandy McMillan about the review had a pre meeting yesterday. The group would like some time today to talk about what they came up with at that meeting. Please can the Board vote using there red cards if they would like to talk about this item at today's meeting. Everyone at the Board voted yes to this. Alison also asked the Board if they wanted to talk about this now or at the end of the meeting. Richard said it would be a good idea to have it now as people do tend to drift off towards the end of the meeting.

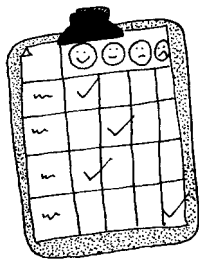
Vanessa said it would be a good idea to find out from the group how long they will need to feedback. Brian said it would only take 10 minutes. The Board all agreed to talk about this now.



Brian spoke on behalf of the small group and said that in the Commissioning Review Presentation it talked about the money that is used to pay people. This is called the Learning Disability Development Fund. At the moment it has been possible to put a label on this money and with the review of this money the label will disappear. The money will still be there though, that change is not a good enough reason to review the Valuing People Team.



The presentation also said that the Valuing People Team would be moved into other departments and this is concerning as the way the other departments would work is very different to the way the Valuing People Team works.



Brian said that Sandy and Sue D have decided to include the Valuing People Team in the review but we do not agree that this is a decision that they can make. The idea was that the Partnership Board would have responsibility across all services and that it should not be under the control of any one department. We do not agree with this position and we have a proposal to put to the Board about it.

The group propose to all meet with the Director of Adult and Communities to get a proper understanding of what will happen and how our the money will be worked out in the future. Brian asked if the Board agree if this should happen.

Councillor Sprason said it is his understanding that the money is put in special pot to continue to fund the Board. The group need to find out about this when they have their meeting.



The Board all agreed for this meeting to go ahead.



Brian said the group also talked about the way the Valuing People Team and Partnership Board operate and that they recognise 2 things. If the Board does get continuing funding it will be less money. We need to look at where this money will be cut. The Board has been running for a long time and it is a good idea to have the review of the Valuing People Team but this should be done by the Board itself. Therefore, we should set up a small working group to see the best way to make the review happen. Brian asked the Board if they agree this should happen. The Board agreed to set up a small working group to discuss how the review should be done.



- **Fairer Charging**



Alison L said that Colleen has sent the information to Keeley and it has been sent out to everyone. This was not easy to understand but Colleen has contacted Clear Training for help to make information clearer in the future.

- **Transport Policy**



Tine has contacted Julie and will be going out to all the locality groups to talk about this.

- **Carer's Event Questions**



Richard said he apologises to everyone that he has not done these and sent them out yet. Jane has been asking him for them. He said he will make sure he gets these done by end of next week. When they are done he will ask Keeley to put them on the website and they will be posted out to all the Carer's that went to the event.

## 5. Review Partnership Board Members



Alison L told the Board that she has put together some notes and would like the Board to all break into groups and work through them.

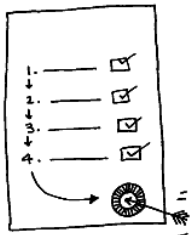


Alyson H said that before we begin to agree on the Board membership should we not see what happens in the review meeting. Also when she comes to the Board we see a lot of presentations about work that is already going on and we are always an after thought. Alyson said she feels that the decisions have already been made. Would it not be a good idea to find out a clear role of the Board and what power it has before we decide on its members?



Leicestershire Learning Disabilities Partnership Board

Ros said that she agrees with Alyson H that the Board has become a talking shop and it no longer makes decisions.



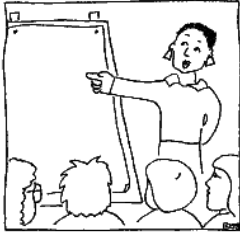
Alison L asked the Board what they wanted to do today. Does the Board want to work in groups and look at the terms of reference of the Board?

Surinder said this is a good idea and we need to check the guidance and direction of the Board to remind us where we are going. This will also help the small working group when they look at the future of the Board.



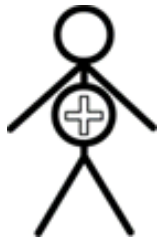
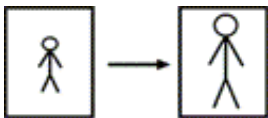
John said he agrees that the Board should be involved in decision making at the beginning as they can come up with good ideas to save money and maintain services.

Vanessa said that we need to remember that we also have the sub groups and we need to learn how these groups can feed into the Board and how they will work. We can make them better with the way we do things.



Alison L said she will get the guidance and some examples of terms of reference from other Partnership Boards all over the Country. The Board can break into 3 working groups to look at these and feedback what they think the role of the Board should be. All the groups to write on flip chart paper. Keeley will type this information up after the meeting and take to the steering group to look at. The steering group will put together a draft terms of reference for the Board from the information. The draft terms of reference will be sent out before the next Board meeting. The Board can look at this at the next meeting. The Board agreed to work on this in groups for the next 45 minutes and then continue with the rest of the agenda.

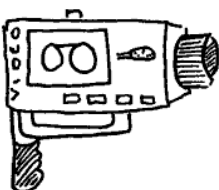
## 6. Transitions Sub Group and Person Centred Reviews



Julie Knight showed the Board a presentation about the Transition Sub Group and Person Centred Reviews. Julie told the Board that the group has lots of people that go from children and adult services, health, education and 2 parent/carers. The group meets every 2 months. The group has been meeting for 4 years now and has links to the Board and reports to the Special Educational Needs and Disability Group.



Julie said that last year Leicestershire had to fill in a form for the Government on how we are doing in transition and young people. Leicestershire are doing well and have received 47 thousand pounds to help make transition better. We have filled another form for more money next year.



So far the group have done an interactive DVD about 12 years to Adulthood. There are Person Centred Reviews in Special Schools and they have training for workers to help with this. There is a transition leaflet to give families information and we have been sharing our work with Leicester City.



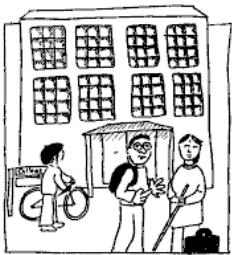
For the past 3 years we have asked young people and families who have been through transition for their views. They have asked each family who had a review in school for their views too. Parents/carers and young people are very happy with the reviews and we are listening to what families tell us to help us plan for future services.



Julie told the Board about Person Centred Reviews and how they have been using them in schools in Leicestershire for 3 years. These reviews have helped us to listen, help and plan with young people and families.



When they do a review the room is set up with a circle of chairs and flip charts on the walls. The review will have a facilitator who is usually from Adult and Communities. The Facilitator will lead the meeting and make sure that the young person, their family or carer and professionals at the meeting are listened to. They also make sure that everyone knows the rules and keeps the meeting on time.



The school will be responsible for supporting and preparing the young person for the meeting. The school will need to think about who they would like to invite to their meeting and send out the invitations. The flip charts after the meeting are given to the school for typing up and sending out.

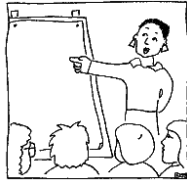


Julie told the Board that Leicestershire has 6 special schools. All the staff in the school has received awareness training for reviews. All the special schools are taking part in the review programme for 2009/10. They want to have reviews for all children in special schools and we want to make sure everyone knows what to do in transition for families. We will have more training for people that work with families on transitions.



Ros said that when people are asked what they like and admire I hope they are not asked if this is because of anything.

Julie said not that she is aware. No one will push people into giving a reason.



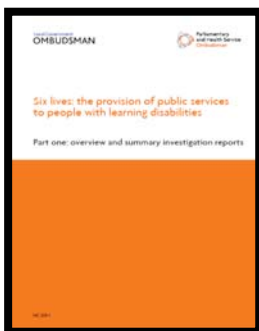
Phil said that the Valuing People Team also Facilitate the reviews in special schools.

Julie said yes and she wants to thank everyone who is involved in the reviews. They want to train more people to do this.



Alison said that she has helped in lots of reviews. It is good to have the person there as it makes it about that person. Only good things are said in a good way. When a review is done well it really does what it says that it should.

## 7. Six Lives Report



Saeed Seedat came to the Board to answer questions about the Six Lives Report that was sent out to everyone before the Board. The report is about providing public services to people with learning disabilities. It was written by the Local Government and Parliamentary Health Service Ombudsman. The word Ombudsman means someone who investigates and looks at complaints for the Government.



It is about 6 people with learning disabilities who died between 2003 and 2005. They died because they had worse health care than people without learning disabilities. These people should not have died as a result of bad health care. The report is a way the Government are saying that they take this seriously and this will be looked into. Most important the report says there are so many laws to protect people with learning disabilities and that people still died.

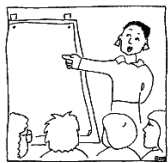




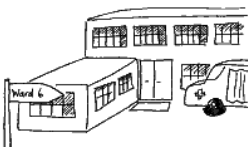
Kylie asked if Doctors are trained in using accessible information.

Saeed said that Laura would be a better person to ask about this.

Michelle said that part of the Annual Health Check's one of the standards is that Doctors and other Staff must have Learning Disability Training. Laura is doing this work and making accessible information too. They are also doing training with the University Hospitals in Leicester. There is also 'Learning from Lives' Training for Doctors that work in the community. So there is some training going on but not enough.



Saeed hoped that everyone understood the key messages of the report. There is a longer presentation available if anyone would like a copy Saeed will send this to them.



Brian said that he recently visited the Agnus Unit and the new Medical Students now have to do a work placement at the unit. He thought this was a very good way of getting Learning Disability Training.

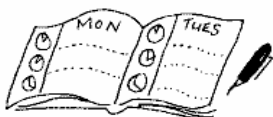


Ros said that she and Kylie also do some training with Laura for General Practitioners and if anyone would like to know more about this then Ros would be happy to let them know.



Alison said she has had a good range of comments back in writing and she has shared this with Surinder and Sue D already. If anyone has any more comments about the report then please let her know.

## 8. Date of Next Meeting



The next Partnership Board Meeting is on:-

Thursday 1<sup>st</sup> April  
at 10.00am until 1:00pm.

In the Council Chamber at County Hall.