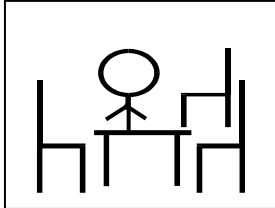




Leicestershire Learning Disabilities Partnership Board Meeting On 3rd June 2010

Minutes – What people said at the meeting

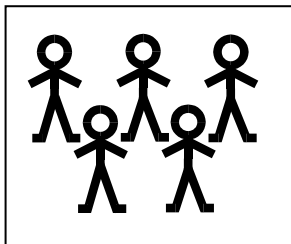
Apologies – Who couldn't come to the meeting



Alison Doggett
Richard Wilson
Alyson Hunter
Brian Loader

Gerry Short
Jane Parr

Present – The people who were at the meeting



Alison Little
Alix Glazier
David Clapton
Dave Houseman
Dawn Shepherd
Elaine Smith
Helen Illsley
Jane Southwick

Jo Peake
John Goree
Keeley Smith
Kylie Jarvis
Lyn Bedford
Michelle Churchard
Smith
Paula Stimson
Phil Lingood
Phillip Pearson
Phillip Sear
Ros Jarvis
Sue Brookes
Sue Disley
Surinder Peberdy
Terry Bedford
Tony Howlett
Vanessa Griffiths

Valuing People Team
Self Advocate from Charnwood
Self Advocate from Harborough
Leicestershire County Council
Self Advocate from Hinckley
Glebe House
Co Chair
Self Advocate for Oadby and
Wigston
Glebe House
Heritage Care
Valuing People Team
Vice Chair
Parent
Leicestershire Partnership Trust

Self Advocate from Melton
Parent/Carer
Connexions
Self Advocate for North West
Parent
Mencap
Adult and Communities
Planning and Commissioning
Parent/Carer
Adult and Communities
Leicestershire Partnership Trust

Visitors.

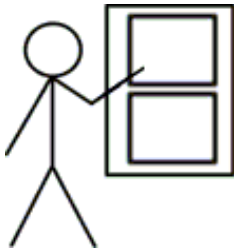


Louise Melbourne
Alan Sayer
Derek Lancashire
Julie Bird

Jane Reynolds
Jane Robins
Dianne Esmond
Saeed Seedat

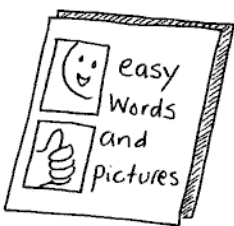


1. Introductions - Everyone said their name and where is their favourite holiday destination?

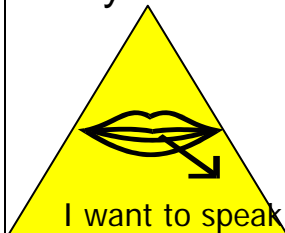


2. Ground Rules – Helen told everyone about the ground rules for the meeting.

3. Communication – Making things easy to understand at the meeting.



Dawn told the Board how and why we use the red and yellow communication cards.



- The yellow card is to let the Chair know you want to speak



- The red card is used if you do not understand - if someone uses jargon, or big words. Or if someone speaks too quickly.



Jane and Julie were the Word Police at the meeting.

It is the '**Word Police's**' job to watch out for any difficult words or sentences and make sure people use the cards.



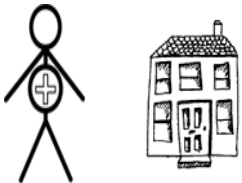
4. Matters Arising.

- **Voting**



Sue said that there is a voting box at the front if people want to put in their voting papers for the terms of reference and Board membership. This is for those people who did not send in their votes by post.

- **Health Homes Presentation**



Lynsey Vincent came to the last Board meeting and showed a presentation about the Health Homes Revenue and some of the figures were wrong. A new updated version has been sent out to everyone with the correct figures.

- **Chief Executive of the Primary Care Trust**



Sue said that the Board asked her to write to Catherine Griffiths who is the Chief Executive of the Primary Care Trust. Sue has written to her and she has written back and accepted to come to the Board in September. This is good news.

5. Oadby and Wigston Locality Group



Jane Southwick the Chair person for the group showed the Board a presentation about what they have been doing this year.

They are working on Housing and they are thinking of having an event for Carers in November.

They are also working on keeping safe and they have supported the 'Stop and Tell Campaign' to help people report bullying.

The group want to help everyone to have a 'Keep Safe Card' including young people. They want to launch this in September.

In June the group are going to find out what help there is for people who want paid work.

The group also listen to what the advocacy group wants us to work on.

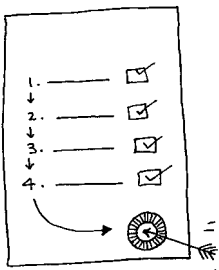


Kylie asked how you can get Housing accessible to live in.

Jane said they are hoping to have an event later in the year to talk about different types of Housing. They are learning as they go along.

Sue D said it was good to hear the work that is going on and it was a good presentation and everyone enjoyed this.

6. Terms of reference



Alison asked the Board if anyone had any questions about the terms of reference that was sent in. Alison said she has tried very hard to put all the comments together and send these out for final questions.

Alison sent out a voting paper with the terms of reference asking 4 questions for the Board to vote on. When the terms of reference have been confirmed by the Board they will go to the meeting with Mick Connell and Catherine Griffiths.



Alison said she has written a list of things that we think are good and are rules that we can talk to Mick and Catherine about at the meeting. This is not final and can be changed.



Can we use these draft terms of reference when a group of Partnership Board members meet with Mick Connell and Catherine Griffiths?

15 people voted yes and 1 person voted no.

Should we have an agreed way to add more Partnership Board members if we need them?

14 people said yes, 1 person said no and 1 person said yes and no.

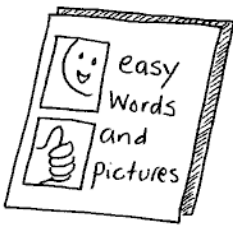
Do we want to ask Mick and Catherine for the Partnership Board to have its own budget?

The board agreed not to vote on this.

Will we have the Away day in April or December?

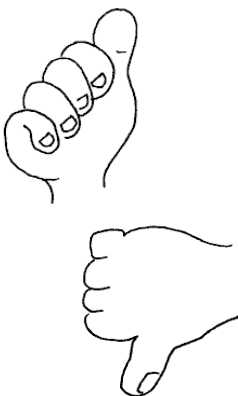
3 people agreed on April and 11 agreed on December.

Alison said there is no right or wrong answer and everyone should vote for what they believe in.



Alix said she did not understand this so she just ignored it. It was not easy to understand and there was not enough time to get support or feedback.

Alison said that timescales were tight on this and it had to be done before the next Board. Alison said her phone number is on the bottom if anyone wanted to ring her for help. Also everyone should or has got support around them and this does not always have to be the Valuing People Team. Alison said she will make this clear in the future and make sure people use support that is in other areas.



Ros said we will need a financial group to run this if things do change with the money.

Alison said that if the Board are not happy voting on any of the suggestions they can be taken out. If people feel the need for more information about the good things and bad things then we can take this out and look at it at another time.

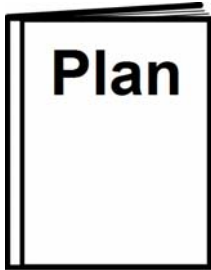
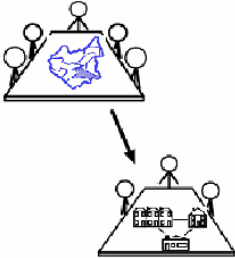
The Board all agreed that they need more time to think about it and leave it and think about it more.



Paula asked who was going to speak to Mick and Catherine.

Sue D said the Board have not decided this yet as we need to decide what we are doing first and then decide who will go.

7. Housing Sub Group



Derek Lancashire and Jane Robins showed the Board a presentation about the Housing Sub Group and their action plan for 2010 to 2011.

They said that the big things in their action plan are to have all the District and Borough Councils working with the Housing Sub Group.

Have good information about the housing and support needs of people with learning disabilities in Leicestershire.

Have a good Housing Plan. The Leicestershire County Council are writing a big plan for Supported Living. The Housing Sub Group will work with people who plan services to write a big plan for housing too.

The group will make a good Housing Information Pack so that people can think about where they want to live and who they could live with. The pack will have easy to understand information to help people to make good choices. Also all the different types of support and where to get benefits advice.



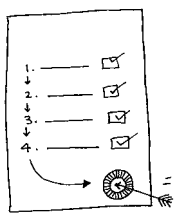
Alix said that the Housing Sub Group have already made a questionnaire.

Derek said yes they have and the group have just added to the old one. The questionnaire does already exist but they are just making sure it asks the right questions and finds out what people want.



Kylie said she has had a problem with housing as it is expensive to buy a house these days and she needs help with money.

Derek said that they should make sure if and when you are left on your own that you have a support network to make sure not in this situation and made to feel anxious about money.



Phil said that they did not mention Housing Association's on list.

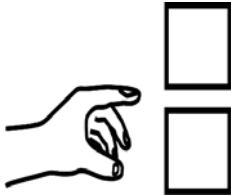
Derek said that anyone that supplies Housing will be part of the questionnaire.

Jane said they also have a representative from the Housing Association on the sub group.



Tony said that the questionnaire is a good thing but we do need to be careful with it and make sure people realise choices are limited. People need to know from the beginning if the money they get will be enough. If we can get this right then we can do the moves more positively.

Derek said he has already raised this issue.



Ros said that she agrees with Tony and talking about choices and having what you want. People do not always have a choice.

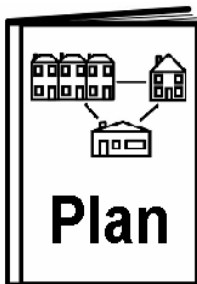
Derek said they needed to get Councils on Board and they are providing living accommodation from land fill sites that we can work on. These will take 3 -5 years to become available with planning, building and allocation of money. Derek will make sure this project comes through the Board.



Sue D said you are pulling a pack together and there is already a pack around. It would save money and time to link into this.

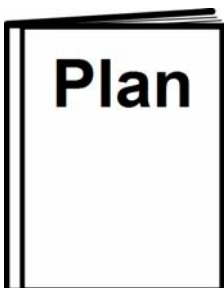
Derek said yes we are going to collect all the information that is around and we are looking into this and we will make sure we are not duplicating work.

8. Housing Plan



Diane Esmond showed the Board a presentation about the Housing Plan 2011 – 2015.

Diane told the Board how the plan was developed. Lots of information was collected from lots of different areas and they looked at the Supporting People Plan 2005 – 2010, Leicestershire Homelessness and Housing Plan and National, Regional and local plans.



They also looked at groups that have not been included from the Homelessness Plan and having workshops for groups that are most likely not to be included.

They also wanted to understand what people want and are collecting and looking at information and looking at Service Delivery and they have the first draft of the plan ready.



They are also going to consult and ask Service Managers what they think of the plan and check the plan is equal for everyone. They will have a summary of the plan and quarterly feedback to various groups.



To tie this up they will have a meeting about what needs to be done first. They will then have a final consultation and ask people what they think. The comments from the consultation will be added to the final plan. The final presentation will go to the Commissioning Group. Then the plan will be signed off with the Vulnerable People Partnership Board and they will promote and launch the plan.

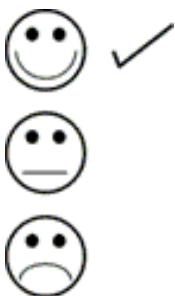


Kylie said it is important to have clear information. Dianne said that they try having easy to understand information and they will always keep this in mind.



Ros said that learning disabilities are also people in all definitions. Dianne said if they had a person with learning disability and they were homeless they would come into the homeless area. They do not look at issues for one person but a number of issues.

9. Leicestershire Partnership Trust Action Plan



Michelle showed the Board a presentation about the Healthcare Commission Working Action Plan and the Good Practice for Inpatient Care for People with a Learning Disability update May 2010. Michelle said that in February and March this year they visited all the Homes and In Patient Services to see what care and support was like.



Areas that are not doing as well as they had planned and they are being monitored more closely. They are offering accessible menus and more choice around food and drink. Some of the Short Break Homes need redecorating and new equipment.



The areas they have done well in are that the Audit Department has checked on how money is used and stored in all homes and they said it was good. Staffing in the homes has been better in last 3 months and a new communication project are looking at involving people in their care and support which is starting in May 2010.



Staff training is monitored monthly to make sure that all staff has training in keeping people safe. All policies on how to make sure people have access to their money and how the trust keep it safe have been checked and there have been good changes. The police are now coming to talk to staff about bullying and the Hate Crime Packs and lots more.



Ros said she is interested in the policies on auditing in homes they are working on and can she have a copy of these. Michelle said yes she will send them to her.



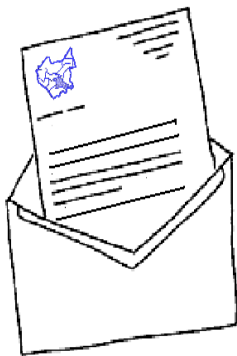
Ros said that Kylie wanted to be a Governer for the Foundation Trust and nothing has happened yet. Also she does not see how you can involve people with learning disabilities at their meetings. Michelle said that the Trust does need to change how they deliver the meetings and make sure they provide support for that person on the groups. Michelle said she will take this point back as it has been raised with us.

10. 'Your Home, Your Choice' Supporting Living DVD



Louise Melbourne showed the Board a DVD about Supported Living. The DVD shows people with high level needs how that they can live in Supported Living. If you would like more information or a copy of the DVD then please contact Louise Melbourne on 0116 2255200.

11. Monthly Update



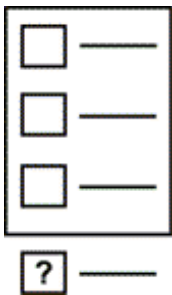
This is what the Partnership Board would like to put in the monthly update:-

The Board had a presentation about the Housing Sub Group Action Plan and the Housing Plan. The Board also watched a DVD on Supported Living.

The Board voted on the terms of reference and these have now been agreed.

The Leicestershire Partnership Trust gave an update on their action plan and the Oadby and Wigston Locality Group showed the Board what they had achieved.

12. Any Other Business



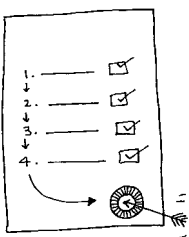
Employment Plan

Saeed told the Board he had sent out an accessible version of the plan. This was an easy to read version and he kept it very brief. Saeed asked the Board if they have any comments and if they are happy with the plan. If the Board are happy with the plan he will send this to the Regional Valuing Team.

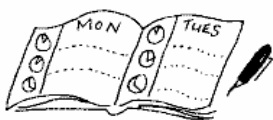
The Board agreed they were happy for the plan to be put forward.

Health Questionnaire

Vanessa said that 1500 questionnaires have been sent out to everyone. They have had half of them back already which is a good response. All of the information will go into the computer and be used for the Big Health Day on Monday 21st June 2010. 200 people have been asked to attend.



13. Date of Next Meeting



The next Partnership Board Meeting is on:-

Thursday 1st July
at 10.00am until 1:00pm.

In the Council Chamber at County Hall.